



RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY
May 15, 2023

CCC Mission: **Challenge** students to adapt to a diverse society. **Create** opportunities for student growth. **Connect** student learning with professional experiences

I. CALL TO ORDER

The regular meeting of the Board of Trustees of Colby Community College, Thomas County, Kansas, was held in Thomas Hall on Monday, May 15, 2023, at 5:00 p.m.

MEMBERS PRESENT

Arlen Leiker, Donna Henry, Quintin Flanagin, Audrey Hines, Patrick Toth, Jessica Vaughn (via telephone), and Dr. Seth Carter.

OTHERS PRESENT

Dr. Tiffany Evans, Vice President of Academic Affairs; Nikol Nolan, Vice President of Student Affairs; Sheri Knight, Vice President of Business Affairs; Kenny Hernandez, Athletic Director; and Sloane Enninga from the Colby Free Press. Doug Johnson recorded the minutes.

II. INTRODUCTIONS

No introductions.

III. APPROVAL OF THE CONSENT AGENDA

Resolution #10 moved Audrey to accept the consent agenda and was seconded by Arlen Leiker. The motion passed 6-0.

IV. BUSINESS

A. OLD BUSINESS

Tuition and Fees for 2023-2024

Physical Tuition: The Administration recommended a \$2.50 per credit hour increase (1.93% based on the current in-state rate). This was calculated by adding \$1 per credit hour to tuition, \$1 to student fees, and \$0.50 to technology fees. All other categories were increased by the same dollar amount.

Online Tuition: The Administration recommended a \$3 per credit hour increase (2.07% based on the current in-state rate). This would change the 2022-23 in-state online tuition rate from \$144.75 per credit hour to \$147.75 per credit hour. All other categories were increased by the same dollar amount.

A motion was made by Audrey Hines, which was seconded by Donna Henry. The motion passed 6-0.

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

May 15, 2023

B. BBA Bookstore RFP

The College did not receive any proposals that did not charge for Open Educational Resources (OER) materials. Therefore, the recommendation was to stay with BBA. The contract is for one year, and the incentive changes from an 8% commission to a 4% commission (the change occurred because BBA is receiving less revenue, as the College now has 117 OER classes), and BBA will provide \$2,500 in book scholarships to students. Audrey Hines made a motion to enter into the agreement with BBA for the 2023-24 year. Arlen Leiker seconded the motion, and it passed 6-0.

C. Cafeteria Point of Sale (POS) System RFP

The current POS system can no longer be supported. Three vendors provided quotes on the project: Bepoz (one-time fee of \$11,316.41 and a continuous annual cost of \$2,038.44); Squirrel (one-time fee of \$9,954 and an annual operational cost of \$3,120); and Transact (one-time fee of \$30,253.40, and a \$20,320 annual cost). Bepoz provided the most cost-effective bid and a proposal that accurately encompassed what the College hoped to accomplish by purchasing the system. The administrative team recommended Bepoz. Patrick Toth seconded a motion from Donna Henry. The motion passed 6-0.

D. Disposition of Surplus

Trustees reviewed a list of items from the veterinary nursing program because they no longer worked or were obsolete. The physical therapist assistant program disposed of equipment that was no longer used and would be donated. The beef program requested to sell Cow #4 to the Colby Sale Barn. Patrick Toth made a motion to dispose of the presented items, and was seconded by Jessica Vaughn. It passed 6-0.

E. Dog Run RFP

Tabled until June.

F. Negotiations

Negotiations concluded on April 12, and the faculty passed the negotiated agreement unanimously. The negotiation team and administration agreed on the following items:

Overload and Alternative Teaching Methods Pay Schedule (Exhibit 8 of the Master Agreement): an increase of \$25 to the pay rate for the regular semester and summer courses taught. This raises the pay rate to \$625/credit hour.

Exhibit 8: Late Fall courses raised \$25 to the rate of \$675/credit hour.

Exhibit 9, Salary Schedule: a \$1250 increase to the base across the schedule plus a step increase. An increase to each step amount resulting in a step increase of \$350 for a baccalaureate degree, \$550 for a master's, and \$750 for a doctorate.

Grammar, punctuation, and spelling corrections were made throughout the document, which did not alter the language.

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

May 15

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

May 15, 2023

J. Policy Review (Academic Council and Faculty Credentials File)

The College recommended slight revisions to the policies. The Academic Council Policy added the Dean of Online Learning. The Faculty Credentials File policy needed some minor language changes. A motion was made by Donna Henry to approve the changes and was seconded by Arlen Leiker. The motion passed 6-0.

K. Resignations

Assistant Director of Residence Life Zackary Box resigned to pursue additional education. Audrey Hines made a motion to accept the resignation, and was seconded by Arlen Leiker.

RECORD OF THE PROCEEDINGS OF THE GOVERNING BODY

May 15, 2023

on May 11.

4.